

You receive a benefit but have
now found employment: what next?

*The things you need
to remember, in 4 steps!*

What happens when you enter employment?

1

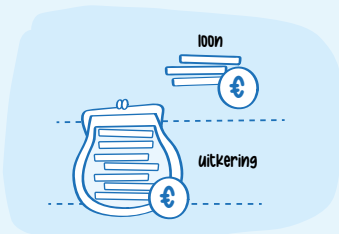
Congratulations on finding a job!

From now on you will be earning money.

Let us know of the change in your situation via our website:

werkzaakrivierenland.nl

Using your DigiD, log in to [Mijn Werkzaak](#) and follow the steps (zelf regelen (settling your own affairs) > wijzigingen bijstandsuitkering (changes unemployment benefit)). Also send in a copy of your contract. If you are having trouble submitting your information digitally, get in touch with your income consultant.



2

Send in your wage slip

Each month, you receive an income form from Werkzaak. On this form, you write down each month how much money you have earned. You sign the form and then send it in to Werkzaak, together with the wage slip from your employer.

Do this by email via info@werkzaakrivierenland.nl or by regular post via the 'antwoordnummer'. Find the number on the income form. If you have not yet been given a wage slip, simply write down your hourly wage on the income form and how many hours you have worked in the month in question. Pass on this information at the latest on the last day of the month. This will help Werkzaak to correctly calculate your benefit payment and transfer the amount on time.



3

Werkzaak will top up your salary

Every month, Werkzaak will calculate the supplement you are owed, up to the amount you are used to receiving. If you earn more than your benefit payment, you will receive no supplement from Werkzaak.

If you earn less, then your wage will be topped up. However, you will not continue to receive a full benefit payment on top of the money you earn.

Example calculation:

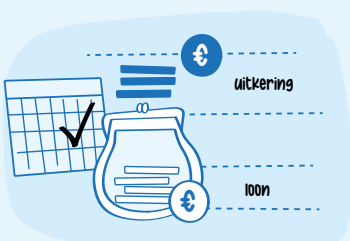
Your benefit is 1000 euro. You earn 500 euro in wages. Werkzaak will top up your earnings with a further 500 euro, to the 1000 euro of your benefit. However, if you earn 1200 euro in wages, then your earnings are higher than your benefit payment. In that case, Werkzaak will not top up your wage but you may keep the full 1200 euro.



4

Do you earn more than the benefit payment?

If you earn more than the amount of your benefit, you will no longer receive a benefit payment. If you earn more than the benefit amount for more than 3 months, your benefit payment will stop. This also means you have no further obligations in respect of Werkzaak.



Congratulations, you have found employment!

Please feel free to call us if you have any questions!

Change in income?

Inform Werkzaak of any change to your income situation. This may lead to a change in the amount you receive as a benefit payment

Do you receive a supplementary benefit?

When you start in paid employment, your supplementary benefits may also change. Via the website of the Tax and Customs Administration belastingdienst.nl/toeslagen, pass on the change in your income. Failure to pass on his information may result in you receiving too much supplementary benefit, which you will have to repay, at a later date.

Income exemption

Sometimes if you work only parttime, you are permitted to keep part of your salary, on top of your benefit payment. This is known as income exemption. Ask your job coach whether this entitlement applies to you.

Weekly wage or once every 4 weeks?

Werkzaak calculates your benefit payment on a monthly basis. Do you receive a weekly wage or are you paid once every 4 weeks?

Werkzaak may sometimes work with an amount that differs from the amount on your wage slip

Does your employer pay you holiday pay?

If your employer pays you holiday pay, Werkzaak will deduct that amount from your Benefit payment. Your income consultant at Werkzaak can provide you with more details.

Bonus or 13th month?

Do you receive a bonus or a 13th month payment? If so, set this amount aside, and do not spend it. You are not always entitled to keep this amount. Your income consultant at Werkzaak will provide you with more details.

If you have any further questions, but you do not have a job coach?

If your work comes to an end, you are often once again entitled to a benefit payment, or job seekers assistance. In that case, get in touch with Werkzaak. If you have any further questions while at work, but no longer have a job coach, then too you can still get in touch with Werkzaak. We will put you in touch with someone who can help in your situation.

Good Luck with your new job!

Lined area for writing, consisting of 25 horizontal blue dotted lines.

Questions or more information?



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